



**The 22<sup>nd</sup> Annual Meeting of AAVS**  
**Administrative Session Report**  
**October 27, 2024, 11:30-12:30 (Japan Standard Time)**  
**Hybrid (Daejeon, Korea/Zoom)**

**Agenda 1: AAVS activities since the 22<sup>nd</sup> Meeting (AAVS Office, VER WG, VEE WG)**

- **Dr. Matsuwaki reminded the participants about the operating structure of AAVS:**  
Executive Committee takes charge of strategy-making and key decision-making. Two Working Groups (Veterinary Education Enhancement and Veterinary Education Research) plan various activities that benefit the Members (e.g., webinars and CPD sessions). AAVS Office serves as the office for administrative management of AAVS activities (e.g. HP management, treasures, etc).
- **Dr. Matsuwaki reported this year's activities of AAVS Office:**
  - Selection of invited students to FAVA/AAVS Congress 2024 (27 students from eight countries).
  - Publication of Newsletter (AAVS POST, Vol. 5 was issued on December 2023. Instructions for Authors are uploaded to AAVS HP).
  - Selection for the Kei-Ichiro Maeda Memorial T&C Award (six applications from five countries were accepted, and two winners were awarded: Dr. Daiki Kato, The University of Tokyo, and Dr. Takahiro Hiono, Hokkaido University).
- **Dr. Medina reported the VEE WG activities this year:** including
  - May 24, 2024: "The use of AI and digital technologies to enhance learning of Gen Z veterinary students"
  - July 29, 2024: "Improving Education for Gen Z – clinical skills teaching"
- **Dr. Wijayawardhane reported the VER WG activities this year:** including
  - 29-02-24 – CPD-Embracing Research on Day-1 Competencies to enhance veterinary education
  - 25-06-2024 –CPD- Quantitative and Qualitative Approaches and Analysis in Veterinary

Education Research

- 22-08-2024 –CPD- Questionnaire Design in Veterinary Education
- Due in November 2024- CPD- Case-based learning via modern virtual platform-

## **Agenda 2: Financial report**

- **The Treasurer, Dr. Takiguchi reported the financial statement from Jan 1st to Sep 30th in 2024.**
  - Total income is 4,837,647 JPY(A).
  - Total expenditure is 1,486,862 JPY (B).
  - The balance as of Sep 30th, 2024(A-B) equals 3,350,784 JPY.
  - AAVS collected FAVA registration fees from 37 individuals and paid them to FAVA secretariat for AAVS Group registration to FAVA.
  - Regarding annual membership fees for 2024, AAVS received 5,200 USD from 51 institutions, of which 2,100 USD from 20 institutions was received during the period of November to December 2023.
- **Dr. Matsuwaki introduced the suggestion about the financial statements in future proposed in the EC meeting on October 26<sup>th</sup> as follows.**
  - > Expenditures can be categorized as more comprehensive.  
e.g. Operational costs, Conference Implementation Costs, and Costs for the benefit of Members  
This suggestion, especially around the “Costs for the benefit of Members,” will be discussed further by EC and proposed to the next Assembly meeting.

## **Agenda 3: Membership status & Introduction of the new Members**

- Dr. Matsuwaki reported the current membership status.
  - Fifty-eight Members (57 Regular and 1 Associate Member) belong to AAVS at the time of October 27<sup>th</sup>.
  - Six of them are currently inactive Members as they have not paid the membership fee for 2024.
  - Membership will cease by written resignation or in case of non-payment of the membership fees for three (3) consecutive years.
- Dr. Matsuwaki introduced three new AAVS Members: Gifu University, Tottori University, and Nippon Veterinary and Life Science University (all from Japan).
- The self-introduction movies were shown.

## **Agenda 4: Nomination of Executive Committee Members**

- Dr. Matsuwaki explained the procedure for selecting new EC members this year, following the operational document. He then introduced the proposed members of EC. The proposal was

accepted by the Assembly.

- Representative from South Asia: University of Peradeniya, Sri Lanka
- Representative from Southeast Asia: Universitas Gadjah Mada, Indonesia
- EC Member 1: Kasetsart University, Thailand

**Agenda 5: Open discussion on AAVS activities and any proposed issues from Member Institutions**

- More flexible use of budget to support Members' activity: EC will discuss it and make a proposal for the next Assembly meeting.
- How to become an EC member?: EC membership is open for all AAVS Members. The call for (Expression of Interest (EOI) will be announced 1-2 months before the Assembly meeting. But this announcement mail is sent only to the "AAVS Representatives" of each institution.

**Agenda 6: Hosting of the 23rd AAVS Assembly Meeting**

- Universitas Gadjah Mada, Indonesia will host the Assembly Meeting next year (summer to autumn). A video message introducing Universitas Gadjah Mada by Dr. Budiariati was shown. Detailed information will be announced later.