



The 21st Annual Meeting of AAVS
Administrative Session Report
September 12, 2023, 16:00-17:30 (Japan time)
Hybrid (Hokkaido University/Webex)

ANNEX 1: List of participating Member Institutions

ANNEX 2: [Meeting agenda and presentations](#)

ANNEX 3: [AAVS Operational Document](#)

ANNEX 4: [Signed FAVA-AAVS MoU](#)

ANNEX 5: [List of new Executive Committee members](#)

Agenda 1: Welcome address

The AAVS President, Dr. Azmi, gave a welcome address.

Agenda 2: Agenda

The Secretary General, Dr. Haga, announced the meeting agenda (**Annex 2**).

Agenda 3: Report from the 21st Executive Committee Meeting

1) Overview of AAVS activities

Dr. Haga described an overview of AAVS activities including:

- AAVS Strategic Plan 2022-2026
- AAVS's two working groups
- FAVA-AAVS Joint Education Committee (JEC)

2) Updates on AAVS Office operation

Dr. Haga reminded the participants about legal establishment of AAVS Office and the current roles and responsibilities of AAVS Office. Since the last assembly meeting, Newsletter issue #4 was published and available through the AAVS website.

The Kei-ichiro Maeda Memorial Ise award was renamed as The Kei-ichiro Maeda Memorial T&C Award due to the change of the sponsoring company name. Dr. Haga announced that the following two winners were selected in 2023.

- Dr. Ibrahim Elsohaby, City University of Hong Kong

- Dr. JaechulLim, Seoul National University

3) Operational Document (Annex 3)

Dr. Haga highlighted some key points from the operational document of AAVS which was adopted by AAVS in 2023. This document includes the procedure for selection of new AAVS EC Members and support for the expenses of the Annual Assembly Meeting.

4) FAVA-AAVS MoU (Annex 4)

Dr. Haga reported that FAVA-AAVS MoU was signed by the Presidents of each organization on 12 September 2023.

Agenda 4: Financial report

The Treasurer, Dr. Takiguchi, gave an interim financial report for 2023. Summary of interim financial statement for the Period of 1 January 2022 to 31 August 2023:

- The total income in USD was 30,175.70USD and the total expenditure in USD was 4,003.82 USD. The balance as of 31 August 2023 was 26,171.98 USD.

Per suggestion of Dr Azmi, it was agreed to prepare future reports in Japanese yen.

Agenda 5: Membership status and Introduction of new AAVS Members

Dr. Haga reported the membership status:

- As of September 2023, there are 53 Regular Members and 1 Associate Member.

Two new Members, University of Miyazaki and Azabu University, introduced their institutions.

Agenda 6: Reports from AAVS Working Groups

Veterinary Education Enhancement (VEE)

Dr. Chang, the co-chair of the VEE WG, briefly reported the following activities:

- Working Group Meeting – February 2023
- Interschool lecture rounds – 3 lectures were organized.
- DEI Webinar

Veterinary Education Research (VER)

Dr. Hafsa, the chair of the VER WG, reported the following activities:

- Quarterly Core Group Meetings and CPD Events
- Journal Club

Dr. Hafsa also explained that they will call for additional general members of VER WG and any AAVS members interested in the VER activities are welcome to join.

Agenda 7: Election of Executive Committee Members

Dr. Haga explained that the selection of new EC Members followed the procedure outlined in the operational document. He then introduced the proposed members of EC. The proposal was accepted by the assembly (ANNEX 5).

Agenda 8: Open discussion on AAVS activities and any proposed issues from Member Institutions

The discussion was moderated by Dr. Kim, representing Seoul National University, the new President. Discussion touched on:

- Possibility of earning CPD credits on AAVS events: participants should be able to get credits for FAVA congress which will be held with next year's AAVS meeting.
- Proposal to set up mutual agreement to facilitate student exchange. Potential activity maybe to do a survey on requirements for accepting students from different universities.
- Reactivation of resource sharing platform.
- Moving towards establishment of VEE accreditation body for Asia: there should be one for the whole region of Asia.

Agenda 9: Hosting of the 22nd AAVS Assembly Meeting

Seoul National University announced to host the AAVS 22nd meeting on 27 October 2024 in a hybrid format, in association with FAVA Congress.

Agenda 10: Closing remarks

Dr. Azmi gave farewell remarks as the out-going AAVS President.

Dr Jekyung, Dean of Seoul National University, remotely delivered the closing remarks and expressed his wish to contribute to AAVS activities as the new President.

Takeshi Haga / Takashi Matsuwaki / AAVS Office

September 12, 2023