



**The 19th AAVS Executive Committee Meeting  
September 17th, 2021, 15:00-17:00 (Japan time)**

**Zoom**

**The AAVS Executive Committee:**

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|--------------------------------------|---|
| 1. The AAVS President                | Head, Department of Veterinary Medical Science, Graduate School of Agricultural and Life Sciences, University of Tokyo, Japan |
| 2. The AAVS Previous President       | Dean, College of Veterinary Medicine, Seoul National University, Korea ( <b>absent</b> )                                      |
| 3. The AAVS President Elect          | Dean, Faculty of Veterinary Medicine, Universiti Putra Malaysia, Malaysia   |
| 4. Representative of East Asia       | Dean, School of Veterinary Medicine, National Taiwan University, Taiwan   |
| 5. Representative of South Asia      | Dean, Faculty of Veterinary Science, University of Veterinary and Animal Sciences, Lahore, Pakistan ( <b>absent</b> )         |
| 6. Representative of South-East Asia | Dean, Faculty of Veterinary Medicine, Universitas Gadjah Mada, Indonesia  |
| 7. Selected EC Member                | Dean, Faculty of Veterinary Medicine, Kasetsart University, Thailand  |
| 8. Selected EC Member                | Dean, College of Veterinary Science and Medicine, Central Luzon State University, Philippines                                 |
| 9. Treasurer                         | Dr. Takiguchi, Hokkaido University, Japan   |
| 10. Secretary General                | Dr. Haga, University of Tokyo, Japan  |

**ANNEX 1: Participant list**

**ANNEX 2: Meeting agenda**

**ANNEX 3: Figure showing the relationship between AAVS and AAVS Office**

**ANNEX 4: Comparative table for AAVS bylaws revision**

**ANNEX 5: Alternative AAVS Logo**

### **Agenda 1: Welcome remarks**

The AAVS President, Dr. Hori, gave a welcome address to all Executive Committee (EC) members and observers (Annex 1). He noted that the Dean of Seoul National University (SNU) has changed to Dr. Ho Jae Han since the previous EC meeting in October 2020.

### **Agenda 2: Agenda**

The Secretary General, Dr. Haga, announced the EC meeting agenda (Annex 2).

### **Agenda 3: Approval of meeting reports**

Reports of the 18<sup>th</sup> and extraordinary AAVS EC Meetings were approved by the EC members.

### **Agenda 4: Update on AAVS and AAVS Office operation**

Dr. Nakayama explained the relationship between AAVS and AAVS Office (formally called AAVS Japan) using a diagram (Annex 3). AAVS is established by AAVS bylaws and has an EC and Members. AAVS Office is established by a Japanese Act and has Statutory Members, Donation Members, and AAVS Members. The AAVS Office receives technical and operational support from OIE Regional Representation for Asia and the Pacific through a Memorandum of Understanding. The bylaws of both AAVS and AAVS Office are being revised to reflect this relationship. The current roles and responsibilities of AAVS Office include:

- Be the point of contact for any inquires
- Support organizing events and other activities e.g., Newsletter
- Support AAVS Secretary General
  - Manage contact information of Members
  - Disseminate information
  - Issue annual letter, Membership Certificates
- Support AAVS Treasurer
  - Issue invoice, receipt
  - Keep track of payment status
  - Monitor accounts (bank account, Paypal account)
- Update website
- Award the Kei-ichiro Maeda Memorial Ise Award

Maintenance of AAV Office is estimated to cost approximately 1,500USD per year. The cost of establishing AAVS Office was supported by Ise fund, but from now on, the cost is requested to be covered by AAVS membership fees.

### **Agenda 5: Financial report**

On behalf of Treasurer, AAVS Office gave a financial report for 2020 and an interim financial report for 2021. AAVS's fund is in USD and in JPY.

Summary of financial statement for the Period of 1 January 2020 to 31 December 2021:

- The total income in USD was 20,923.30USD and the total expenditure in USD was 996.21 USD. The balance carried over to 1 January 2021 was 19,927.09 USD.
- The total income in JPY was 440,259JPY and the expenditure was 0JPY. The balance carried over to 1 January 2021 was 440,259JPY.

Summary of interim financial statement for 1 January 2021 to 8 September 2021:

- The total income in USD was 21,828.74USD and the total expenditure in USD was 181.53 USD. The balance carried over to 1 January 2021 was 21,647.21 USD.
- The total income in JPY was 527,606JPY and the expenditure was 1,972JPY. The balance carried over to 1 January 2021 was 525,635JPY, which is approximately 4,792USD.

## **Agenda 6: Membership status**

Dr. Haga reported the membership status:

- As of September 2021, there are 63 Regular Members and 1 Associate Member
- 6 applications were received in 2021 and all were approved by EC. The new Members are:
  - College of Veterinary Medicine of Central Bicol State University of Agriculture, Philippines.
  - Chattogram Veterinary and Animal Sciences University, Bangladesh
  - Rakuno Gakuen University, Japan
  - University of Peradeniya, Sri Lanka
  - Veterinary College, Bangalore, Karnataka Veterinary, Animal and Fisheries Sciences University, India
  - Faculty of Veterinary Medicine and Applied Zoology, HRH Princess Chulabhorn College of Medical Science, Chulabhorn Royal Academy, Thailand
- 35 (56%) Regular Members have paid membership fee for 2020/2021 and 41 (65%) Members paid fee for at least one year since 2018 – they are considered as “active members.”

## **Agenda 7: Discussion**

### **7.A: Revision of AAVS bylaws**

Dr. Haga described the procedures for revision of AAVS bylaws. The proposal for revision was made by AAVS President and Secretary General with support of AAVS Office. A comparative table (ANNEX 4) was prepared and circulated among EC members prior to the EC meeting and comments were incorporated.

Using the comparative table, Dr. Haga explained the key changes. The EC members agreed on the proposed revision.

The next step is to propose the revision for adoption at the Assembly Meeting. The bylaws of AAVS Office will also be revised, which is expected to take place in the next 3-6 months.

### **7.B: Nominations of Officers and EC Member(s)**

Dr. Haga explained that the terms of President, Past President and Vice President will come to an end this year and recommended the following Members to take those Officer positions considering the subregional balance.

President – Universiti Putra Malaysia

Past President - University of Tokyo

Vice President - National Taiwan University (NTU)

With NTU becoming the Vice President, the position of EC member representative East Asia will become vacant. The position was proposed to be filled by Seoul National University (SNU). These suggestions for new Officers and an EC Member were endorsed by EC members.

### **7.C: Membership of Institutions not paying membership fee**

Dr. Haga explained that with the revision of bylaws, membership will expire when no payment is made from a Member Institution for three years. AAVS Office will send a reminder letter to 20 Members that meet this condition. This decision was supported by EC members, stating that this may be a good way to prevent Members from losing touch for a long period of time.

### **7.D: AAVS Activities**

### **Kei-ichiro Maeda Memorial Ise award**

Dr. Nakayama, reported that two winners of Kei-ichiro Maeda Memorial Ise Award 2021 were selected and announced.

- Kenta Watanabe  
Assistant Professor, Department of Veterinary Public Health, Yamaguchi University  
'Research on intracellular bacteria and their hosts'
- Sho Nakamura  
Assistant Professor, Faculty of Veterinary Medicine, Okayama University of Science  
'Basic and applied research on neuroendocrine control of mammalian reproduction'

He informed that the award-giving and -presentation ceremony for 2020 and 2021 winners will be held at the AAVS general assembly in 2021 due to the postponement of the AAVS meeting 2020. A call for nomination for Ise award 2022 will be announced in early 2022.

### **Reactivation of working group on education harmonization**

Dr Haga outlined the previous discussion on how AAVS should encourage education harmonization. Dr Hori pointed out that facilitating education harmonization by AAVS (e.g. establishing working group) had been unsustainable because of the workload of the AAVS Members as Deans. He suggested that as a first step, AAVS Members share core curriculums of veterinary educational institutions accredited by international or national accreditation bodies as well as to share accreditation systems in each country to enhance education quality and harmonize them in the region. Dr Omar and other members agreed with his idea and acknowledged the importance of sharing information among AAVS members to understand what is happening in the region.

It was agreed that further discussion was necessary to identify the persons who will work on education harmonization in the region in consideration of workload and sub-regional balance. It was suggested that academic deans maybe in a good position to contribute to such activity.

### **Teaching material/information sharing platforms**

A newly created teaching resource sharing platform as another effort to improve veterinary education quality in the region was introduced by Dr Haga. The platform should be further promoted among AAVS Members and they should be encouraged to contribute to enrichment of the contents in the platform. AAVS office, Dr Urabe explained the possibility of improving the platform as a privilege for AAVS Members, by adding more useful information and incorporating better IT tools. Organizing a series of lectures by experts of a topic in demand to AAVS Members and students was also proposed.

### **Collaboration with other organizations (e.g., SEAVSA, FAVA))**

Dr Sato, AAVS Member and the chair of FAVA's subcommittee on veterinary education, shared the information on FAVA executive committee members and the FAVA President's interest in veterinary education. He introduced FAVA's strategic plan 2021-2025, in which collaboration with AAVS was specifically mentioned. FAVA established a veterinary education subcommittee which is willing to cooperate and share information with AAVS and the OIE. Dr Omar agreed to further discuss with FAVA on how to cooperate. Members of the education committee of FAVA was shared after their meeting. Organization of FAVA General Assembly in Japan in November 2022 was also announced.

Dr Hori stressed the importance of collaborating with other international organisations including FAVA, SEAVSA and the OIE. Dr Omar will explore how AAVS may work with SEAVSA for better coordination.

### **Upcoming activities**

National networks of VEEs and other relevant updates such as SNU's International Education Center were proposed as the next e-Newsletter topics.

Sharing further experience of COVID-19, such as addressing learning loss, was listed as a next topic of AAVS virtual event. Cooperation of EC members to organize AAVS events were requested by AAVS office. AAVS will also seek potential collaboration with other events organized by its Members.

**7.E: The 20<sup>th</sup> AAVS Meeting**

Faculty of Veterinary Medicine, Universitas Gadjah Mada, agreed to host the AAVS 20<sup>th</sup> meeting in second half of 2022 either physically or hybrid with or without 2<sup>nd</sup> ICAVESS.

Dr. Siti Isrina Oktavia Salasia informed that she will be stepping down as the Dean at the end of September and Dr. Teguh Budipitojo will become the new Dean.

**Agenda 8: AOB**

Alternative AAVS official logo without name and phone number of the designer and the background was approved following agreement by the designer (Annex 5).

**Agenda 9: Closing remarks**

Dr. Hori and Dr. Omar gave closing addresses to the meeting participants.

*Takeshi Haga / Masatoshi Hori / AAVS Office*

*September 17, 2021*